

LOUTIT DISTRICT LIBRARY
Parking Garage and Parking Lot Use Policy

1. Loutit District Library owns two (2) vehicle parking areas:
 - a. A parking garage attached to the library building at 407 Columbus Avenue (“Garage”)
 - b. A surface parking lot on the northwest corner of Columbus Avenue and Fourth Street (“Lot”).
2. Parking in the Garage is restricted to vehicles of Library patrons while they are using Library facilities and services.
3. Parking in the Lot is restricted to vehicles of Library patrons while they are using Library facilities and services, except for the following occasions pursuant to the Loutit District Library/Masonic Temple Association Purchase Agreement dated June 19, 2006.
 - a. Persons attending events at the Masonic Temple, 344 Fulton Avenue, may park their vehicles in the Lot when the parking spaces on the Masonic Temple’s lot are full.
 - b. Each year on July 4, on the Friday immediately preceding the Coast Guard Festival Grand Parade, and on the Saturday on which the Coast Guard Festival Grand Parade occurs, parking in the Lot shall be exclusively available to the Masonic Temple Association which may charge fees to the public to park in the Lot on these days only.
4. Parking in the Garage and Lot is prohibited each day from midnight to 6:00 a.m. local time, except that on the three (3) days each year described in 3.b. above, parking from midnight to 6:00 a.m. local time is permitted in the Lot.
5. The Director or the Director’s designee may have any vehicle parked in the Garage or Lot, whose operator is not a Library patron using the Library’s facilities and services, is not a Library employee, or is not attending an event at the Masonic Temple at 344 Fulton Avenue and parking in the Lot as permitted in 3.a. above, towed from the Garage or Lot. The cost for such towing and vehicle recovery by the vehicle operator/owner shall be the responsibility of the operator/owner of the towed vehicle. The Library shall post in the Garage and Lot a notice to this effect which lists the name and address of the company that may tow vehicles and where towed vehicles may be recovered.

Adopted by the Board of Trustees of the Loutit District Library on June 16, 2010.