

JOINT FINANCE & PERSONAL COMMITTEE  
MEETING MINUTES

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MINUTES

August 20, 2024 @ 3:00pm

**Committee Members Present:** Marc Longstreet, Lisa Menerick, Burton Brooks, Caryn Lannon, Penni DeWitt, Emily Greene

**Staff Members Present:** Ellen Peters, Anne Harrison

The meeting was called to order by Chair Longstreet at: 3:00 p.m. in Program Room C.

**Reviewed amended budget for 2024/25.**

- Greene gave overview of amended/recommended budget, and the committees reviewed it (see attachment).

**Discussion Items:**

- With passage of supplemental millage, Green updated estimated increase in revenue from both property taxes for the perpetual millage, as well as the extra from supplemental millage – about \$450,000 annually beginning in July 2025.
- Board discussed additional hours and services promised to the community if the millage passed and how to achieve those as soon as possible.
- Green, Peters, and Harrison discussed the financial and personnel plan to start adding those hours and services, which entails taking four part-time staff to full-time, replacing a vacant position in youth services, buying a new set of lockers so that we can put lockers at the Robinson Township hall, beginning Homebound Mailing services to folks who can't leave their homes, and starting outreach in the community, especially at assisted living centers, preschools, and other places the library has been unable to engage without the extra funding and staff.
- The committees will recommend acceptance of the FY2024-25 budget amendments to the board, citing the change in staffing and services, as well as the increase of library building and local history and genealogy hours that were promised to the community.

**Public Comment:** None

**Trustee Comment:** None

Meeting adjourned at 5:15 p.m.

Respectfully submitted,



Ellen Peters, Executive Director